



TELECONFERENCE GUIDELINES FOR PUBLIC PARTICIPATION IN FIRST 5 ALAMEDA COUNTY COMMISSION AND COMMITTEE MEETINGS

Pursuant to Assembly Bill 361, First 5 Alameda County Commission meetings and committee meetings are held by teleconference only. No physical location will be available for these teleconference meetings; however, members of the public will be able to watch or participate in the meetings as noted below.

Members of the Public may watch and provide public comments to teleconference meetings as follows:

- Written Comment are accepted 24 hours prior to the scheduled meeting, unless otherwise noted on the meeting agenda. To provide written comment on an item on the agenda or to raise an issue as Public Input, you may send an email to julia.otani@first5alameda.org. Please include your name, and either the agenda item number you are addressing, or that your comment falls under Public Input. Copies of all written comments submitted by the deadline above will be provided to each Commissioner and will be added to the official record. Written comments submitted after the deadline will only be added to the official meeting record. Comments will NOT be read into the record.
- Spoken public comments will be accepted through the teleconference meeting. To address the Commission or Committee, click on the following link to access a Zoom-based meeting. You may also call into the meeting by smartphone. Please read the following instructions carefully.

You may download the Zoom client or connect to the meeting in-browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer. You will be asked to enter an email address and name.

If you would like to offer spoken public comment:

- We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
- When the Commission or Committee Chair calls for the item on which you wish to speak, click on "raise hand." The staff will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak.
- When called, please limit your remarks to the time limit allotted.

In compliance with the Americans with Disabilities Act and the Brown Act, those requiring accommodation for these meetings should notify First 5 Alameda County 24 hours prior to the meeting at (510) 227-6987 or julia.otani@first5alameda.org